



Date: 15 June 2009

Pages: 2

Subject: Addendum 2 to the Request for Tender (RFT) for the **Australian Development Gateway (ADG) Phase IV** of 7 May 2009

Tenderers are advised of the following:

Questions on the RFT:

Question 1: Part 1, Clause 7.8 - Are tenders to include the cost from Table 2: Resource Schedule into Table 1?

Answer: Yes.

Question 2: Part 2, Clause 9.1 - During contract negotiations would the successful tenderer be able to negotiate rewording of this clause?

Answer: No.

Question 3: Part 6 Clause 34.1 (d) Can AusAID provide details of the type of data that will require insurance coverage as per this clause?

Answer: See definitions of 'Contract Material', 'Supplies' and 'Data' in Clause 1.1 of Part 6 (Standard Contract Conditions).

Question 4: What percentage of the management fee does AusAID intend to allocate to performance payments (e.g. Milestones 15-18)?

Answer: AusAID will not determine what percentage of management fee it will pay for performance milestones as this is negotiable between AusAID and the preferred Tenderer and it will depend on what each milestone is.

Question 5: What will be the payment method for performance payments (Milestones 15-18)? For example, under milestone 15, if the successful tenderer proposes in its tender that it will achieve an increase of 10 sectors, but only achieves an increase of 5, will AusAID pay 50% of the performance payment because it achieved half of its proposed standard, or zero, because the Contractor didn't reach its proposed standard of performance?

Answer: If a milestone is not achieved it will not be paid. In relation to the example of milestone 15, increase in the number of sectors, an agreement may be reached that if you nominate, for example, four new sectors, then it may be agreed to do two in the first year, one in year two and one in year three and these may become four milestone payments.

Question 6: Does AusAID have a preferred policy in respect of web-hosting? Instead of the current data-centre arrangement, would AusAID accept a proposal where the web-site was hosted directly on a well established web-hosting company's infrastructure and the current servers used only as development and backup environments? In either case could AusAID provide specifications in respect of security standards and / or other government requirements that may apply, and state how they will be assessed in the tender?

Answer: AusAID's preferred policy is in the Australian Government Web Publishing Guide. The ICT Security guidelines that apply to Australian government agencies are published in the Australian Government ICT Security Manual (ISM) (formerly ACSI 33) and in the Commonwealth Protective Security Manual (PSM). Please note that Selection Criteria 5.2 II i) b) should now read: "Understand and adhere to the Australian Government Web Publishing Guide." Also, please refer to selection criteria 5.3 Annex 4 - Risk Management Plan.

Question 7: Could you advise what the total size of data is for the site?

Answer: The current size of the CMS pages and the exported data comes to approximately 360MB.

Question 8: The RFT indicates that it will take 20 days for Police Clearance Certificates to be obtained in Australia and up to six weeks in foreign countries. The tender also stipulates that Police Clearance Forms are required within 14 days of the successful tenderer being notified. This in effect means all specified personnel nominated by all tenderers will need to already have or to have applied for and paid for Police Clearance Certificates in advance of the tender closing? Would it be acceptable for clearances to be obtained by the successful tenderer after they have been notified?

Answer: AusAID's Child Protection Policy states that as part of its tendering processes, the Preferred Tenderer will be required to provide police clearance certificates of all personnel nominated in their Tender for positions working with children, before contract signature.

Given the potential time periods for application of such checks (domestically and internationally), it is recommended that all Tenderers begin the checking process for required personnel as soon as possible. However, only the Preferred Tenderer will be required to provide AusAID the relevant police clearance certificates.

While AusAID recognises that in limited instances it may prove impossible to obtain either a reliable or timely criminal record check and will take this into account during the selection process, it does not recommend that Tenderers wait until notification of being the successful Tenderer to begin this process.

All other information as set out in the RFT dated 7 May 2009 and Addendum 1 dated 6 June 2009 remains unchanged.